

# User Manual



## CONDUCT PUJA IN 3 SIMPLE STEPS



**1** PREPARE PUJA SAMAGRI AS PER LAYOUT



**2** FILL IN THE SANKALP INFORMATION



**3** LOGIN AND PERFORM PUJA WITH PANDIT JI



**FILL IN THE SANKALP INFORMATION SHEET** PROVIDED REFERING ANY PANCHANG IN GOOGLE , SANKALP INFORMATION WOULD BE REQUIRED DURING PUJA



**PREPARE PUJA SAMAGRI AS LAYOUT PROVIDED IN THE USER MANUAL ( MATCH THE NUMBERS IN THE LAYOUT AND ITEM LIST AS PER TABLE )**

## A. Items to be arranged from your end

Diya,Small Diya,Red cloth ,chandan,kumkum,rice (akshat),supari (beetal nut),janau,moli (kalava), kapoor (champor),rui batti (cotton wicks),dhoop (agarbatti),match box,ghee ,peela sarsa,abir, gulal,sindoor ,atar(scent),gangal jal,rose water,kamal gatta (lotus seeds),haldi gath(turmeric lump) sabut dhaniya (whole coriander),majit (rubia cordifolia),khoi (puffed rice),batasha (sugar candy) kauri,hand towel for self use,hand towel for puja use ,kusha ,pavitri ,Vrindavan ki mitti

kalash- 1 pcs

aasan- 1 pcs

bell (Puja Ganti)- 1 pcs

coins- few

## B. Here's the list of perishable items (things that cannot be stored for long periods) you need to arrange a day before or on puja day.

Lotus & Rose	1 Piece	fruits	few
Small Mala	5 Pieces	sweets	
Coconut	1 Piece	Including Laddu	few

### Standard Diwali Puja duration - 58 minutes

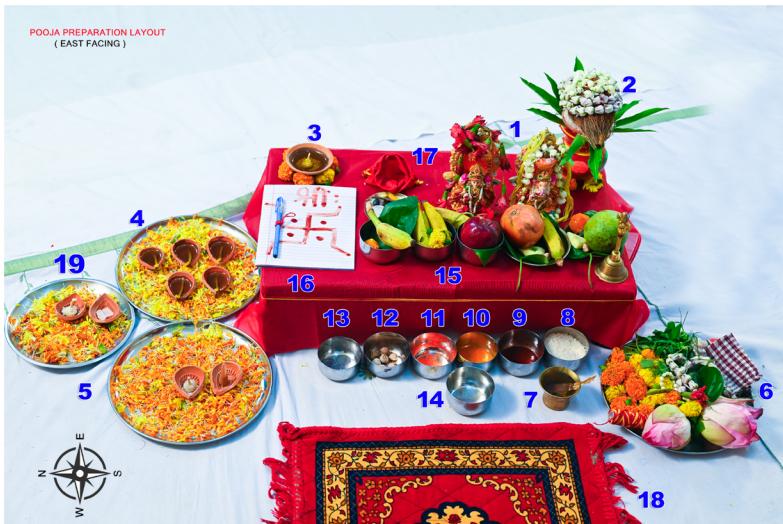
### PUJA PREPARATION –Puja samagri & puja

( Match the numbers in the picture with Samagri ) layout

POOJA PREPARATION LAYOUT  
( EAST FACING )



1.	Lord Ganesh & Maa Laxmi Idol
2.	Kalash: Fill the kalash halfway with water, then add a coin, supari, durva, and mango leaf inside. Cover the Kalash with a lid, bowl or plate and fill the bowl/plate with rice, place a coconut wrapped in red cloth over it and place some flowers.
3.	Take a small plate /bowl and fill it with rice, and place 2 suparis wrapped with moli, and one janau on one supari. This is the preparation for Ganesh Ambika, with the Janue representing Lord Ganesh.
4	Prasad-Fruits,sweets and Meetha Pan
5	Silver Coin
6	Haldi gath ,majit and kamal gatta .sabut dhaniya
7.	Note book & Pen
8.	Bell
9	6 small diyas & 1 big diya in Sarso tel with rui batti
10	Ghee Deepak, Dhoop/Agarbatti,Matchbox(banana can be used as agarbatti stand)
11	Aarti thali- one ghee diya, One kapoordiya and extra kapoor
12	2- Janau
13	Mauli
14	supari
15	Few Coins for Dakshina
16	Chawal /Akshat
17	kumkum
18	Chandan
19	Karma Patra (Vessel filled with water and spoon or Dhruva)
20	Little rice for the use of participants
21	Kumkum for participants
22	Flowers, bunch of durva and other garlands ,bel patra and tulsi and a lotus flower & rose flower
23	Towel
24	Aasan



(Table with numbers in english & puja layout )

01. Ganeshji Laxmiji Idols
02. Kalash: Fill the kalash halfway with water, then add a coin, supari, durva, and mango leaf inside. Cover the Kalash with a lid,bowl or plate and fill the bowl/plate with rice, place a coconut and place some flowers.
03. Deepak
04. Aarti Thali
05. Diya and dhoop
06. Thali consisting of flowers ,garlands ,belpatra,tulsi ,dhurva , panpatta ,small towel ,moli ( kalava ) ,match box
07. Aachmani jal
08. Akshat
09. Roli
10. Chandan
11. sindoor
12. Supari
13. Coins
14. empty bowl
15. Prasad consisting of sweets and fruits (5 portion )
16. Note book & Pen
17. Kuber Potli consisting of ( haldi gath ,majit ,kamal gatta ,kauri & sabut dhaniya ) or you can keep silver coin : any one
18. Aasan



# During Sankalp Required information



The participants should keep the following information ready, which the participants should chant during the pooja during Sankalpa as per Pandit ji instructions.

Year as per Hindu Calendar .....

Month as per Hindu Calendar.....

Paksha.....

Tithi.....

Var (day).....

Country where performing puja.....

City where performing puja.....

Your name .....

Your gotra.....

(if not know your gotra pranunce - Kashyap Gotra)

<https://www.drikpanchang.com/>



To arrange the required information By typing the city and Date ( when you would be performing puja )